

**REGULAR MEETING
GOVERNMENTAL AFFAIRS COMMITTEE
April 24, 2007 – 4:00 P.M.
TRIBAL OFFICE BOARDROOM**

1. Call to Order and Roll Call: CHAIRMAN Laurie Boivin called the meeting to order at 4:00 p.m. Members present: Kathy Kaquatosh, Regina Washinawatok, JD Shatswell, Ben Kaquatosh and Mary Wayka. Members absent: Jeremy Weso (excused).
2. Moment of Silence: A moment of silence was observed.
3. Approval of Minutes dated March 26, 2007.

MOTION MADE BY JD SHATSWELL TO APPROVE THE MINUTES DATED MARCH 26, 2007. SECOND WAS MADE BY BEN KAQUATOSH. ALL THOSE IN FAVOR OF THE MOTION SIGNIFY BY SAYING AYE. MOTION CARRIED: 5 FOR, 0 OPPOSED, 0 ABSTENTIONS AND 1 ABSENT (WESO).

The minutes dated March 12, 2007 still need to be approved. The minutes will be on the next agenda.

4. Set Special Meeting date with the Election Commission.

Laurie Boivin will contact Richie Plass for future dates to meet on Ordinance 79-20. The minutes dated March 12, 2007 will be made available to the Committee prior to the meeting.

5. Personnel Policies and Procedures: Clarification issues.

Submitted in the meeting packets were questions that payroll needed clarification. Bill Kussel provided an interpretation memo for the questions that were submitted. The Committee discussed the following items that needed immediate responses:

According to the FLSA (Fair Labor Standards Act), if you are an exempt employee and you take off a full work day, the employee will need to take a vacation or personal day regardless of how many hours were actually worked.

A spouse not being mentioned or identified is an oversight and this would one of the technical amendments that need to be addressed. Mr. Kaquatosh will be informing the employees of this oversight during the orientations.

A situation arose about an employee coming in for 10 minutes to get holiday pay. That person will need to take vacation or personal time.

The Committee will ask Bill Kussel to review the question of holiday pay and to identify which portion of the FLSA regulation is being cited. Mr. Kussel will have more time to spend on legal matters for the Committee as the legal department is productively moving along.

The “88” and “99” employees are now known as red-lined employees and this is mentioned in the procedures.

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Ben Kaquatosh will bring back the amendment to the Ordinance 86-06 to the June Governmental Affairs meeting.

6. Debt Collection Ordinance.

MOTION MADE BY JD SHATSWELL TO TABLE THIS ITEM UNTIL THE NEXT MEETING. SECOND WAS BY BEN KAQUATOSH. ALL THOSE IN FAVOR OF THE MOTION SIGNIFY BY SAYING AYE. MOTION CARRIED: 5 FOR, 0 OPPOSED, 0 ABSTENTIONS AND 1 ABSENT (WESO).

7. Transfer of Funds to Decedent.

MOTION MADE BY REGINA WASHINAWATOK TO TABLE THIS ITEM UNTIL THE NEXT MEETING. SECOND WAS BY MARY WAYKA. ALL THOSE IN FAVOR OF THE MOTION SIGNIFY BY SAYING AYE. MOTION CARRIED: 5 FOR, 0 OPPOSED, 0 ABSTENTIONS AND 1 ABSENT (WESO).

8. Other Business.

Yvette Ducane-Enrollment Director handed out her monthly narrative for the record. Enrollment is using the stumpage funds. Could not use the stumpage money for use and this is still in the budget. This question will be addressed with the Budget and Finance Committee.

The Enrollment Committee submitted the departments Policies and procedures in August, 2006 and they were sent back as they needed to be formatted. The procedures needed to be formatted in a certain way. The Committee would like to see a red-lined version when the policies are ready to come back.

MOTION MADE BY BEN KAQUATOSH TO ACCEPT THE ENROLLMENT DEPARTMENT STATUS REPORT. SECOND WAS BY REGINA WASHINAWATOK. ALL THOSE IN FAVOR OF THE MOTION SIGNIFY BY SAYING AYE. MOTION CARRIED: 5 FOR, 0 OPPOSED, 0 ABSTENTIONS AND 1 ABSENT (WESO).

9. Adjournment.

MOTION MADE BY JD SHATSWELL/MARY WAYKA TO ADJOURN THE MEETING.

Meeting adjourned at 4:37 P.M.

Respectfully submitted by,

Linda Peters, Recorder
Legislative Staff